

Great Books Curriculum Range of Activities

Great Books Curriculum Director
Call Meetings,
Recruit Faculty
Coordinate Activities Below

Curriculum

Syllabi Verification
Prepare List of GBC eligible courses for upcoming listing in college course catalogues
Work with Administrators in charge of putting together course schedule information registration.

Events

Organize, Publicize and Present
Student Symposium,
Faculty Symposium
Special Speakers

Faculty and Curriculum Development

Promote Team Teaching
Arrange innovative Great Books pedagogy presentations for GBC faculty meetings.
GBC Symposium Faculty Dinner

Field Trips

Classical Drama
Humanities Festival Events

Publicity Committee

Publicize Events and Achievements Internally and Externally (flyers etc)
Produce Course Posters Each Semester
Provide brochures to all GBC faculty to hand out to students on first day of classes.

Publications

Symposium Journal
GBC Newsletter

Assessment Committee

Arrange assessment activities
Report results and recommend follow up actions.

Web Site

Update and monitor local GBC web site news, announcements, listings

Student Recruitment

Send out Letter to Dean's List Students Inviting participation in upcoming semester registration

Work with Counseling Dept. prior to registration to supply Counselors with brochures information about advantages of GBC enrollment etc

Awards Committee

Create and Distribute Certificates for GBC completers.

Arrange Pre Graduation Reception for course completers

Fund Raising

Research and Write Grant Applications

Great Books Curriculum

Student Society
(extra curricular discussion group)